

BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

MINUTES

**October 27, 2020
3:30 P.M.**

The following board members were present (in person or remotely) at the board meeting: Mr. Alan Gould, Board President, Mrs. Jane Elwell, Board Vice-President, Mr. Robert Boyd, Board Member, Mr. Christopher Kobik, Board Member, Ms. Nancy Ramundo, Board Member, Dr. Judith DeStefano, Board Member.

Not present. Mr. Kenneth Merson, Board Member.

In addition, present at the meeting (in person or remotely) were Dr. Nancy Hudanich, Superintendent, Ms. Jamie Moscony, Assistant Superintendent, Ms. Paula Smith, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Amy L. Houck-Elco, Esquire and other administrators and members of the public.

Board President Alan Gould welcomed everyone to the meeting and thanked all for participating.

PLEDGE OF ALLEGIANCE

Board President Alan Gould led the group in the pledge of allegiance.

Board President Alan Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Cape May County Herald, The Press of Atlantic City and the County Freeholder's office on August 22, 2020 as prescribed by Chapter 231, laws of 1975.

The October 27, 2020 Board of Education Meeting was a hybrid meeting (in person and virtual) due to the COVID-19 outbreak and in accordance with current guidelines. Details were posted on both District's websites and both District's entrances with the following instructions:

Members of the public may use a telephone, computer, or smart device to listen to the board meeting, and to ask questions at the appropriate time. Prior to connecting, please be sure that you know how to mute your microphone. An open microphone causes feedback and echoes, and will disrupt the meeting. **Anyone that is not muted will be dropped from the call.** When the comment period opens, please be sure that no one else is speaking, un-mute your phone and state your name.

Connection information:

Members of the public may participate in our virtual board meeting by visiting the district website (www.CapeMayTech.com or www.CMCSpecialServices.org) and clicking on the connection links.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

On the motion of Ms. Ramundo, seconded by Mr. Boyd, the following minutes were approved by roll call vote.

September 22, 2020 Meeting Minutes

September 22, 2020 Executive Session Minutes

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

EXECUTIVE SESSION

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 3:39 p.m. to discuss:

Personnel -

HIB –

Attorney Client Privilege -

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.)

Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

RETURN TO OPEN SESSION

DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Ms. Moscony presented the Assistant Superintendent Administrative District Report to the Board. On the motion of Mrs. Elwell, seconded by Mr. Boyd, the attached Assistant Superintendent Administrative District Report (Item 1 / a-j) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Revenue & Expense (Item 2 / a-i) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

On the motion of Mrs. Elwell, seconded by Ms. Ramundo, the attached item for Curriculum (Item 3 / a-g) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

On the motion of Mrs. Elwell, seconded by Ms. Ramundo, the attached item for Legislation and Policy (item 4 / a-m and a-f) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Personnel (Item 5 / a-d plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

DISTRICT COMMUNICATION

Ms. Moscony noted the communications that were included in the district report.

BOARD CORRESPONDENCE

None.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

Dr. Hudanich presented the Superintendent Administrative District Report to the board. On the motion of Mr. Boyd, seconded by Ms. Ramundo, the attached Superintendent Administrative District Report (Item 1, a-f) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

On the motion of Mr. Boyd, seconded by Ms. Ramundo, the attached item for Revenue & Expense (Item 2 / a-l plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Curriculum (Item 3 / a-f plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Legislation & Policy (Item 4) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

On the motion of Mrs. Elwell, seconded by Mr. Kobik, the attached item for Personnel (Item 5 / a) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

DISTRICT COMMUNICATION

Dr. Hudanich noted the communications that were included in the district report.

BOARD CORRESPONDENCE

None.

BOARD MEMBER COMMENTS AND DISCUSSION ITEMS

Mr. Kobik commended guidance and special education staff for continuing to learn new ways to address problems. He also commented that the Back to Nature project looked very interesting.

The Board commended the staff and administration for their work during these difficult times providing support to the students of Cape May County.

PUBLIC INPUT

Board President Alan Gould read the following statement:

This meeting will now be open to public comments. If your questions pertain to litigation, student or personnel items please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to policy 9322, public comment will be five minutes per person and limited in time to a total of 30 minutes for all public comments.

Sharon Lee Kustra – Association President for the Cape May County Technical School, inquired about the ServePro quote, floor decals at Special Services School District and holding board meetings at the Technical School District.

Kathleen Rickards (Cape May County Tech) read a statement expressing displeasure with the recent contract negotiations for 12-month secretaries.

Lori Sockriter (Cape May County Tech) read a statement expressing displeasure with the recent contract negotiations for 12-month secretaries.

Hanna Toft (Cape May County Tech) read a statement regarding her perception of the recent contract negotiation process.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of August 21, 2020 through September 17, 2020 (0 HIB investigation) and acknowledged investigation(s) that occurred between the period of September 18, 2020 through October 22, 2020 (0 HIB investigation).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period August 21, 2020 through September 17, 2020 (1 HIB investigation) and acknowledged investigation(s) that occurred between the period of September 18, 2020 through October 22, 2020 (0 HIB investigation) by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Kobik, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries

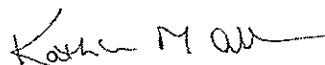
ADJOURN

On the motion of Mr. Boyd, seconded by Mrs. Elwell, the meeting was adjourned at 4:47 p.m.

Respectfully submitted,



Paula J. Smith,
Board Secretary



Kathleen Allen
Board Secretary

II. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. ASST. SUPERINTENDENT’S ADMINISTRATIVE DISTRICT REPORT

Be it resolved the Board of Education approves/accepts:

- a. Principal’s Report, Annamarie Haas
(1) Suspensions: None this cycle
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark
(1) Use of Facilities Requests: None this cycle
- d. Technology Report, Michael McCourt, Technology Specialist
- e. Transportation Report, Sharen Dever, Transportation Coordinator
- f. Enrollment Report
- g. Worker’s Compensation Report: None this cycle
- h. Team Meeting Agendas
- i. ¿Que Pasa?
- j. Donations under \$500: None this cycle

2. REVENUE & EXPENSE

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary/Board of Education Monthly Certification
- b. Financial reports and balance sheets August 2020, Board Secretary Report and Treasurers Report
- c. Bills as presented
- d. Budget Summaries, Enterprise and Student Activity Funds, August 2020
- e. Transfers
- f. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

Name	Purpose	Amount	Date/Years
Kelly Education	Educational Staffing Agreement	Revised - Exhibit A Pricing for Kelly Education	10/14/2020 - 6/30/2021
Interlocal Agreement	Agreement between CMCSSSD and CMC Technical High School for Shared Substitute Custodians	CMC Tech HS to pay \$17.75 per/hr plus administrative fee	SY 2020-2021
Greater Egg Harbor Regional	Transportation jointure route YL-A1 with CMCSSSD for Dennis Twp	\$14,142.60 per annum	SY 2020-2021

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Name	Purpose	Amount	Date/Years
CMCSSSD	Transportation jointure route YL-A1 with Dennis Twp	\$14,8479.73 per annum	SY 2020-2021
James Transportation	To/From Transportation Bid # CMC21-02 Route CMSS10 on behalf of Middle Twp.	\$259.00 per diem	SY 2020-2021
James Transportation	To/From Transportation quote Route EHT21-01 on behalf of Egg Harbor Twp	\$510.00 per diem	SY 2020-2021
Sheppard Bus Service	To/From Transportation quote Route EHT21-02 on behalf of Egg Harbor Twp	\$581.00 per diem	SY 2020-2021
On Time Transport	To/From Transportation quote Route VNT21-01 on behalf of Ventnor City	\$450.00 per diem	SY 2020-2021

g. Professional Improvement Experience and Travel Expenses:

Name	Event	Location	Cost	Date(s)
Thomas Kresz	CPI Refresher/Recertification	Online Course	Approved 9/22/2020	Revised 11/19/2020
Joshua Johnson	CPI Refresher/Recertification	Online Course	Approved 9/22/2020	Revised 11/19/2020

h. Grants/Donations:

- (1) Authorization to apply for Year 2 of AtlantiCare Care Healthy Schools-Healthy Children Grant, up to \$1,500 (Gwen Raring, Erin Oleen, Tom Kresz)
- (2) Authorization to apply for School Security Grant in the Amount of \$20,000 (Kathleen Allen)

i. Resolution approving Withdrawal from Maintenance Reserve

3. CURRICULUM

Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed: None this cycle
- b. Presenters/Interns/Programs/Support Groups:

Name	Purpose	Amount	Date/Years
Danielle Torres, pending paperwork completion	Nova Southeastern University, Speech Language Pathology student, to complete their practicum, under the supervision of Kiera Webb	N/A	1/4/2021 - 4/23/2021

- c. Health and Safety Evaluation for School Buildings and Statement of Assurance for SY 2020-2021
- d. Comprehensive Equity Plan Statement of Assurance for SY 2020-2021
- e. Memorandum of Understanding Between CMCSSSD and CMC Sheriff's Department for Live Streaming of Video Surveillance SY 2020-2021
- f. Nursing Services Plan for SY 2020-2021
- g. Comprehensive Alcohol, Tobacco, and Other Drug Abuse Programs for SY 2020-2021

4. LEGISLATION & POLICY/REGULATION

Be it resolved the Board of Education approves/accepts upon the first reading:

- a. Revised Policy #1620 Administrative Employment Contracts
- b. Revised Policy #1648 Restart and Recovery Plan
- c. New Policy #1648.03 Restart and Recovery Plan - Full-Time Remote Instruction
- d. New Policy #2464 Gifted and Talented Students
- e. New Policy #5330.05 & Regulation #5330.05 Seizure Action Plan
- f. Revised Policy #6440 Cooperative Purchasing
- g. New Policy #6470.01 & Regulation #6470.01 Electronic Funds Transfer and Claimant Certification
- h. Revised Policy #7440 & Regulation #7440 School District Security
- i. Revised Policy #7450 Property Inventory
- j. Revised Policy #8130 School Organization
- k. Revised Regulation #8330 Pupil Records
- l. Revised Policy #8420 Emergency and Crisis Situations
- m. Revised Policy #8561 Procurement Procedures for School Nutrition Programs

Be it resolved the Board of Education approves/accepts:

- a. Revised Duties and Responsibilities of One to One Aide
- b. Revised Duties and Responsibilities of Administrative Secretary to Principal of Ocean Academy and Cape May County High School
- c. Revised Duties and Responsibilities of General Office Secretary
- d. Revised Duties and Responsibilities of General Secretary to the Principal of Ocean Academy and Cape May County High School
- e. Revised Duties and Responsibilities of Secretary to Director of Related Services
- f. Revised Duties and Responsibilities of Secretary to Child Study Team

5. PERSONNEL

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Requests for emergent hiring will be made where appropriate.

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Monica Doss	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Susan Baker	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Cherilyn McGovern	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Chad Bunker	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Jessica Igielski	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Zaydie Rivera	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Kasondra Moore	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Geniya Harris	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Sean Bey	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Hailey Sheppard	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Christina Howell	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Ethan Jones	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021

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Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Michelle Hebron	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Jeremy Bello	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Celine Girard	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Danielle Bryant	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Kris McKenna	Community Swim Lifeguard	Community Swim	\$15 per/hr	SY 2020-2021
Keii Wood	Community Swim Lifeguard	Community Swim	\$15 per/hr	SY 2020-2021
Gabrielle Eppright	Community Swim Lifeguard	Community Swim	\$15 per/hr	SY 2020-2021
Matthew Jordal	Substitute Teacher Substitute Teacher School Aide	General	Sub Teacher: 85 per diem Sub TSA: \$70 per diem	SY 2020-2021
Marissa Lamanteer	Substitute Licensed Practical Nurse	General	\$28 per/hr	SY 2020-2021
Kendra Lee	Speech Language Specialist	General	Step 1 Schedule A-1 MA \$66,844 Salary to be prorated	10/28/2020 - 6/30/2021

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6136	Revised 16	0	0	Revised 57	BOE/FMLA / NJFLA	9/1/2020 - 12/23/2020

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Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6524	Revised EFML 15	0	0	0	FFCRA: EFML	9/30/2020 - 12/23/2020
6536	EPSL 10 5	0	0	0	BOE LOA & FFCRA: EPSL	9/25/2020 - 10/19/2020
5282	EPSL 4	0	0	0	FFCRA: EPSL	10/21/2020 - 11/11/2020
6154	EPSL 4	0	0	0	FFCRA: EPSL	9/28/2020 - 10/1/2020
4949	EPSL 8	0	0	0	FFCRA: EPSL	10/6/2020 - 10/16/2020
6057	EPSL 8	0	0	0	FFCRA: EPSL	9/30/2020 - 10/10/2020
5887	Revised EPSL 10 EFML 7	0	0	0	FFCRA: EPSL/EFML	9/8/2020 - 12/22/2020
6311	Revised EFML 13	0	0	0	FFCRA: EFML	9/30/2020 - 12/23/2020
4122	EPSL 7	0	0	0	FFCRA: EPSL	10/7/2020 - 10/18/2020
4029	EPSL 7	0	0	0	FFCRA: EPSL	10/7/2020 - 10/18/2020
6500	Revised 6	0	0	3	BOE LOA	9/18/2020 - 9/30/2020
5981	Revised EFML 13	0	0	0	FFCRA: EFML	9/22/2020 - 10/8/2020
6515	Revised EPSL 10 EFML 35	0	0	28	FFCRA: EPSL/EFML	9/1/2020 - 12/23/2020
6548	Revised EPSL 10 EFML 33	0	0	28	FFCRA: EPSL/EFML	9/8/2020 - 12/23/2020

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Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6472	Revised EPSL 10 EFML 22	0	0	5	FFCRA: EPSL/EFML	10/1/2020 - 12/23/2020
6473	Revised EPSL 10 EFML 41	0	0	22	FFCRA: EPSL/EFML	9/1/2020 - 12/23/2020
6272	EPSL 2	0	0	0	FFCRA: EPSL	10/8/2020 - 10/9/2020
6441	Revised EPSL 1	0	0	0	FFCRA: EPSL	9/11/2020
6435	EPSL 6	0	0	0	FFCRA: EPSL	10/19/2020 - 10/30/2020
4745	19	0	0	0	BOE LOA	10/12/2020 - 11/9/2020
6180	Revised EFML 16	0	0	0	FFCRA: EFML	10/1/2020 - 12/23/2020
4726	EPSL 1.5	0	0	0	FFCRA: EPSL	10/15/2020 - 10/16/2020
4220	EPSL 7	0	0	0	FFCRA: EPSL	10/22/2020 - 10/30/2020

- d. Increase the following pay rates per diem for the remainder of SY 2020-2021:
 - (1) Substitute Teacher: \$150 per diem
 - (2) Long Term Substitute Teacher: \$175 per diem
- e. Recruitment and Retention Plan for 1:1 Aides

6. COMMUNICATION

- a. Annamarie Haas, Principal, email to staff regarding COVID-19 Child Care
- b. Resolution regarding National Principal Month for Annamarie Haas, Principal and Nicholas Bailey, Assistant Principal
- c. Jamie Moscony, Assistant Superintendent, Letter to CMCSSSD School Community 10.16.20
- d. Jamie Moscony, Assistant Superintendent, Letter to select Parent/Guardian 10.22.20
- e. Jamie Moscony, Assistant Superintendent, Letter to select Staff Members 10.22.20
- f. Updated CMCSSSD 2020-2021 Reopening Plan

1. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-TS.1)

- a. Facilities
- b. Guidance & Special Education
- c. High School
- d. Curriculum & Instruction
- e. Adult & Community Education
- f. Superintendent

2. REVENUE & EXPENSE(Exhibit II-TS.2)

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 August 2020, board secretary report and treasurers report;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, August 2020;
- f. Transfers;
- g. Bids, contracts, reports, agreements:

<u>Name</u>	<u>Purpose</u>	<u>Cost</u>	<u>Date/Year(s)</u>
Pay to Play Resolution Manders Merighi Portadin Farrell Architects, LLC AIA Agreement	Architectural services for high school addition	\$218,000.	10/27/2020
Department of Military 7 Veterans Affairs Agreement	use of Cape May Armory for emergency evacuation	\$75.	SY 2020-21
District's Three-Year Comprehensive Maintenance Program	maintenance, capital outlay & budgeted capital	n/a	7/1/2019-6/30/2022
Pay to Play Resolution Mitchell Nichols Enterprises, Inc.	snow removal (per/hour): each truck with plow truck w/ spreader/salt/sand shovel, salt/sand sidewalks (per/person) operator/backhoe to plow	\$140. \$325. \$80. \$150.	SY 2020-21
Cape May County Special Services Interlocal Agreement	Substitute Custodians	\$17.75 per/hr plus admin. fee	SY 2020-21

- h. Recommend approval of receipt of bids on November 10, 2020 at 11 a.m. for administration building alteration project.
- i. Approve the submission of the Cape May County Technical School District's administration building alteration Cape project, DOE project #09-0720-X01-21-1000, for both schematic and final approval as an "other" project for which the district is seeking no State funding.

- j. Approve the submission of the Cape May County Technical School District's high school addition project, DOE project #09-0720-030-21-1000, for both schematic and final approval as an "other" project for which the district is seeking no State funding.

- k. Grants for applying/accepting:

Name of Grant	Apply/Accept	Amount	Date
School Security	apply	\$41,405.	10/27/2020

- l. Recommend approval for the following item to be disposed, scrapped or sold:

Name of Item	Value of Item	Reason
tag #1005635 (clothes dryer)	n/a	old & obsolete
tag #1003811 (AMF hot dog roller)	n/a	obsolete/safety hazard

- m. Recommend approval of submission of the Cape May County Technical School District's administration building alteration project, DOE project #09-0720-X01-21-1000, for both schematic and final approval seeking Debt Service Aid.

- n. Recommend approval of submission of the Cape May County Technical School District's high school addition project, DOE project #09-0720-030-21-1000, for both schematic and final approval seeking Debt Service Aid.

3. CURRICULUM (Exhibit II-TS.3)

- a. Job Cards, August 2020

- b. Revised calendars, SY 2020-21:

Post-Secondary Cosmetology
 Post-Secondary Dental Assisting

- c. Dental Assisting Program Clinical Sites (additional), SY 2020-21

Holly Beach Dental, Dr. Spagnolo, 4301 New Jersey Ave, Wildwood, NJ 08260
 Minotoloa Dental Associates, 1001 Central Avenue, Minotolo, NJ 08341
 Seaview Dental, Dr. Patel, 529 S. New York Road, Galloway, NJ 08205

- d. Volunteers, pending criminal history background investigation:

<u>Volunteers Name</u>	<u>Sports</u>
Shane Adams	Boys basketball
Nicholas DeRitis	Boys basketball

- e. Textbooks for Law Enforcement & Public Safety Program (additional), SY 2020-21:

Homeland Security & Terrorism, 2nd Edition-Larry Gaines & Janine Kremling,
 ©2019 Pearson

Forensic Science: Fundamentals & Investigations, 2nd Edition-Bertiono & Bertiono
 ©2016 Cengage

- f. Fund Raisers / Field Trips

<u>Date(s)</u>	<u>Description/location/Purpose</u>	<u>Students/Teachers/Aides</u>	
10/2/2020	Starlux Mini Golf/ Wildwood/fundraiser (grade 12)	35	1
10/2-3/2020	Conferences/virtual/ FAA Association LEAD with Purpose State Greenhand (grades 10-12)	11 15	1

Fund Raisers / Field Trips (con't)			
<u>Date(s)</u>	<u>Description/location/Purpose</u>	<u>Students/Teachers/Aides</u>	
11/10-12/2020	Marsh behind school (grades 9-12)	20	1
11/17-19/2020	FFA Fall Career Development Virtual (grades 10-12)	12	1

4. LEGISLATION & POLICY (Exhibit II-TS.4)

Recommend approval of the following policy for second reading and adoption:
 4119.27, 4219.27 Code of Conduct Remote Teaching-Online Classroom Participation

5. PERSONNEL (Exhibit II-TS.5)

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate):

a. The following personnel/positions/salaries:

<u>Name</u>	<u>Position</u>	<u>Description</u> <u>Funding</u> <u>Program</u>	<u>Step</u> <u>Amount</u> <u>Longevity</u>	<u>Effective</u> <u>Date(s) or</u> <u># of Days</u>
Employee #871		NJFLA Intermittent Leave	paid	on or about 10/28/2020 & intermittent schedule
Employee #109		leave of absence	paid	10/13/2020- 10/23/2020
Currie, Emma	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Waddington, Amber	Substitute Teacher	High School	\$90 per/day	SY 2020-21
Vilimas, Jason	Tutoring Teacher	High School/ESEA	\$29 per/hr	SY 2020-21
Wronska-Striluk, Anna	Secretary Substitute	Eve/Com Ed	\$12 per/hr	SY 2020-21
Sickerott, Christian	Instructor	Eve/Com Ed Voc	\$22 per/hr	SY 2020-21
Wade, Warren	Instructor	Eve/Com Ed Voc- Cert	\$29 per/hr	SY 2020-21
Moore, Kimberly	Secretary	Reinstate contract School Based Youth Services Program		10/23/2020- 6/30/2021
Picketts, Samuel	Assist. coach boys basketball	2 nd year	\$4,350.00	SY 2020-21
Waddington, Amber	Head coach girls basketball	3 rd year	\$6,700.00	SY 2020-21

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McElroy, Matthew	Head coach boys swimming	15 th year	\$9,700.00	SY 2020-21
Wade, Warren	Assist. coach boys swimming	6 th year	\$4,950.00	SY 2020-21
Dudley, Dawn	Head coach girls swimming	3 rd year	\$6,700.00	SY 2020-21
Tack, Gina	Cheerleading coach	2 nd year	\$6,450.00	SY 2020-21
Chretien, Gerry	Game Staff	High School	\$30 per/game	SY 2020-21
Harris, Jon	Game Staff	High School	\$30 per/game	SY 2020-21
Harshaw, Edward	Game Staff	High School	\$30 per game	SY 2020-21
Hines, Crystal	Game Staff	High School	\$30 per game	SY 2020-21
Palombo, Michael	Game Staff	High School	30 per/game	SY 2020-21
Kopf, Barry	Detention Monitor	High School	\$25 per/hr	SY 2020-21
Wronska-Striluk, Anna	Security Monitor	District Security	\$16.50 per/hr	SY 2020-21
Edelman, Kelly	Practical Nursing Instructor	Post-Secondary Revision from: step 6 MA to: step 7 MA	\$63,939.00	9/1/2019-6/30/2020
Edelman, Kelly	Practical Nursing Instructor	Post-Secondary Revision from: Step 7MA to: Step 8 MA	\$65,821.00	9/1/2020-6/30/2021

6. COMMUNICATION (Exhibit II-TS.6)

a. Correspondence from:

Dr. Nancy M. Hudanich, Superintendent

Synopsis:

10/9 sent to parents/guardians & staff – Notification that an individual in the school district has tested positive.

10/16 sent to staff – Travel Advisory

10/20 sent to parents/guardians – Travel Advisory

b. Correspondence from:

N.J. Dept. of Education, Office of Career Readiness

Synopsis:

The DOE has approved Cape May County Technical School District's Long-Range Facilities Plan (LRFP), Major Amendment which fulfills LRFP reporting fulfillment for a period of 5 years from this letter dated on October 16, 2020.